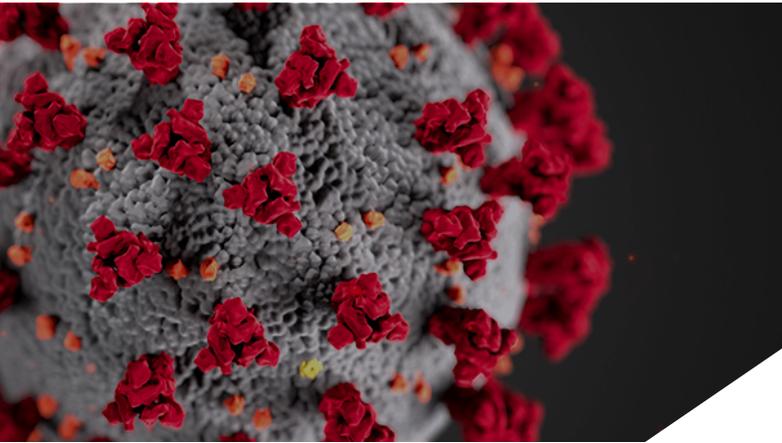


## COVID-19 (*Coronavirus*) EMPLOYEE NOTICE



Harris Team Members –

At Harris, we stand behind our foundational belief of Safety First, Last + Always. Our concern for the people that we work and partner with each day is our top priority.

In response to the recent Coronavirus (COVID-19) outbreak and raised pandemic alert by the World Health Organization (WHO), Harris is taking precautions to lessen the spread of the virus.

We therefore **require** all Harris employees to attest to the following self-screening criteria before entering our facility each day:

- After taking your temperature **TODAY**, does your current temperature read above **100.0°F**?
- Have you had a fever of **100.4°F/37.8°C** within the past **72 hours** **AND** acute respiratory illness symptoms with at least **TWO** of the following: 1) Cough 2) Shortness of breath or difficulty breathing 3) Chill 4) Repeated shaking with chill 5) Muscle pain 6) Headache 7) Sore throat 8) New loss of taste or smell
- Have you had close contact with any possible source of Coronavirus (COVID-19) or with someone experiencing cold or flu like symptoms including fever, cough, difficulty breathing, sore throat, nasal congestion or respiratory illness within the past 14 days?
- Are you currently under an order requiring isolation, quarantine or conditional release related to COVID-19?
- Most of the world is now designated a **Level 1, 2, or 3 designated site by the CDC**. Have you traveled out of the country, to a state that is experiencing highly concentrated cases of Covid-19 (examples would be New York, Louisiana or Washington), or been on a cruise ship in the past 14 days?

**Note:** Traveling to and from work does not designate a yes, nor does traveling to a cabin or cottage during your weekend/off time. If you're questioning your travel situation that was not covered above, please check in with supervisor.

If you answered **YES** to any of the questions above, **please return home and contact your doctor for further advice. Stay in contact with your supervisor regularly. You may not return to work until you are 72 hours fever-free without the aid of medication IF you were not diagnosed with COVID-19. If you have been diagnosed with COVID-19, please contact Human Capital and your supervisor to determine when you may return to work in a Harris facility.**

If you answered **NO** to all of the questions above, please feel comfortable entering the Harris facility. Throughout your workday, please follow social distancing measures and regular hygiene protocols including wearing a cloth/disposable face mask to keep all team members safe and healthy.

Thank you for your cooperation through this difficult time!